At the Annual Meeting of the Council held at Hauxley Village Hall on Monday 11th May 2015

**Present:** Cllrs W Appleby, R Callender, K Graham, T Green, I Thomas and H Wilkinson.

The Parish Clerk in attendance – Miss E Brown

5 Members of the Public were in attendance

Actions

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| **1.** **Election of Chairman for 2015-16:**  Cllr Callender was proposed for Chair by Cllr Thomas, seconded by Cllr Graham and agreed unanimously.  The Chair’s Acceptance of Declaration of Office was duly signed.  **2. Election of Vice Chairman for 2015-16:**  Cllr Graham was proposed for Vice Chair by Cllr Callender, seconded by Cllr Thomas and agreed unanimously.  The Vice-Chair’s Acceptance of Declaration of Office was duly signed.  **3. Apologies for absence** – Cllr Callender noted that she has received a letter of resignation from Cllr Wilkinson. Cllr Wilkinson was thanked for her 9 years of dedicated service on the council and stepped down from the table to join the public.  The Clerk would arrange for a casual vacancy to be displayed.  **4. Declarations of interest in items on the Agenda:** Cllr Callender declared an interest in cheque number 100568; a claim for printing expenses.  **5. Public Questions:** The Public had no questions.  **6. The minutes of the meeting held on 9th March 2015** were agreed as a true record.  **7. Matters arising there from:**  **a. Parking obstructing access to Low Hauxley** – The Clerk had queried with Northumbrian Water, who owned the land next to the slip way whether there were any steps they could take to prevent parking which would not only restrict access to their land but prevent residents for accessing the village square at times. It was agreed that the Clerk would ask NCC Officer Lee Baxter for various options, possibly arranging a site visit to discuss further.  **b. Bus shelter repairs** – retrospective approval was agreed to appoint Dial Dave to repair the roof of the shelter. It was agreed to also ask Dial Dave to carry out the repairs on the High Hauxley bus shelter.  **c. Community litter pick** – Due to a double booking of the village hall, the date of the litter pick had been changed to Saturday 6th June. The litter picking equipment would be provided to those taking part.  **d. Beware of cyclists sign at entrance of Sustrans track** – The request for signage to warn cyclists of cars and pedestrians at the approach to the village and improvements to the track had been forward from NCC Highways to Countryside Services. The Clerk was currently awaiting a reply from an Officer.  **e. Street naming and numbering** – The NCC Technical Officer had noted that there is no 1 the Village.  Chalets – as soon as time permits the Officer will write to the addresses they hold have for the Chalets explaining what their postcodes should be.  The Officer hadn’t written to any of the residents although the Post Office said they would write to the residents of The Fairway in High Hauxley as the Post Office seemed to have issued them the same postcode as other addresses in High Hauxley, but she haven’t heard back from the Post Office on this.  The Officer asked if the Council were able to confirm that we would like her to have the Post Office amend 2-29 Hauxley Links to 2-29 the Village. This was agreed. The Clerk would inform the Officer.  **f. Request for noticeboard for Kirkwell Cottages** – The Clerk was awaiting the design and quotation from Alan Stewart. Once this had been received advertisement consent would need to be applied for the noticeboard to be erected. Cllr Graham had received a letter rom a resident of Kirkwell urging the noticeboard not to be erected at the suggested location. The Clerk would acknowledge the receipt of the letter and inform that other locations would also be considered but the community would have an opportunity to comment when the advertisement consent went out to consultation.  **g. Untidy land report - Untidy land:** The Enforcement Officer had recently heard from the owner and had a long conversation with the owner of the untidy property about historic use as a boat yard and so on. This makes it difficult for NCC to serve a notice if the lawful use of the land is as a boat yard and such activities have taken place for 10 years or more. The owner has offered to erect a gate across the front of the yard and have a tidy –up as soon as they get another boat moved. More details would be provided asap.  Members commented that there had been no industrial use on this land for over 20 years. There was no knowledge of a boat being located on the land and due to the response were concerned that a boat may be moved onto the land. Concern was raised of the front garden of the property becoming worse as the rear was ‘cleared’.  In connection with the pirate ship, the Enforcement Officer had spoken to her manager about this and NCC are keen to resolve this such that there isn’t a structure at the end of the garden that needs to be banked up with sand.  The Officer had asked for it to be moved but can see this hasn’t happened. NCC will need to think carefully about whether they take any formal action at this point.  With Council enforcement cases they have to determine whether it is expedient, in the public interest to take formal action and balance this against the harm being caused. Gere ally the structure is not causing harm. Only when the owner carries out engineering operations on the beach that harm could be caused.  h. Neighbourhood Planning – The Clerk would pursue this for discussion at the July meeting.  **8. Standing item – Report by County Councillor:** No report had been received.  **9. Finance:**  a) Report from Internal Auditor – The report from the Internal Auditor had raised no issues.  b) Approval of Accounts and Annual Governance Statement 2014-15 were agreed unanimously.  c) Financial Summary - documents circulated with agenda or available from the Clerk  d) Payments   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Cheque No** | **Creditor** | **Reason** | **Amount** | | 11.05.15 | 100563 | Peter Basnet | Internal Audit | £32.00 | | 11.05.15 | 100564 | ADT | Newspage | £60.00 | | 11.05.15 | 100565 | E Brown | Wages/expenses | £159.65 | | 11.05.15 | 100566 | HMRC | PAYE | £38.60 | | 11.05.15 | 100567 | Dave Cook | Bus shelter repair | £650.00 | | 11.05.15 | 100568 | R Callender | Printing expenses | £12.65 |   The payments for the month were agreed.  e) Receipts   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Ref** | **Debtor** | **Reason** | **Amount** | | 02.03.15 |  | Barclays | Interest | £0.19 | | 14.04.15 |  | NCC | Precept | £1800.00 |   **10. Planning:**  a) To report on any planning decisions: None.  b) Planning matters pending: None.  c) To consider any planning matters: None.  **11. Requested Agenda Items:** Cllr Appleby raised concerned of rotting trees at High Hauxley just outside of the 30mph signage in the direction of the NatureReserve. The Clerk would report this to NCC.  **12. Correspondence Received**  12.1: NCC - REMINDER: Modern Councillor – The Clerk would circulate he link to the e-learning suite and recommended Members participate in the modules.  12.2: NCC - REMINDER: Rural parishes meeting – The dates of the meetings were circulated.  12.3: Amble Town Council - WW1 commemorative event 2016 – It was agreed the request to participate in an exhibition to coincide with the anniversary of the battle of the Somme would be forwarded to the village historian Irene Liddell,  12.4: Signage Issues – The Clerk informed of issues that had been raised with County Councillor Arckless regarding unauthorised signage on the A1068 that was consistently being replaced rather than enforcement being pursued.  12.5: CAN News Spring 2015 – was circulated to Members for information.  12.6: NALC E-news April 2015 – was circulated to Members for information.  12.7: Letter and attachment from Cllr. Grant Dave re: Planning Changes – would be circulated to Members for information.  12.8: County Council property review and town plans – would be circulated to Members for information.  **13. Items for next agenda:** Cutting of verges – effects on wildlife and wildflowers – this ultimately would be discussed during a community consultation day.  14. **Date and time of next meeting:** It was agreed that meeting would take place on the 2nd Monday of the month bi-monthly (July, September, November, January, March and May) The next meeting would therefore take place on Monday July 2015 at 6.30pm in the Village Hall, Low Hauxley.  The meeting closed at 8.10pm | Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk |
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