At the Annual Meeting of the Council held at Hauxley Village Hall on at 7.15pm Monday 21st September 2015

**Present:** Cllrs W Appleby, R Callender (Chair), K Graham and I Thomas.

The Parish Clerk in attendance – Miss E Brown

1 Member of the Public was in attendance

Actions

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **26.** **Apologies for absence: Cllr T Green –** It was noted that Cllr Green had resigned from the Council. The Clerk would send her a letter of thanks for her service and proceed with advertising the casual vacancy.  **27. Co-option of Councillor**  **To consider candidates for co-option –** No expressions of interest in the vacancy had been received. The Clerk would re-advertise for consideration at the November meeting.  **28. Declarations of interest in items on the Agenda –** None.  **29. Public Questions (maximum of 15 minutes):**None.  **30. The minutes of the meeting held on 13th July 2015** were agreed as a true record.  **31.Matters arising there from:**  **a. Parking obstructing access to Low Hauxley –** This item had been added the Local Transport Plan and would be discussed further under agenda item 36.2.  **b. Community litter pick – change of date –** It was agreed that a litter pick would take place on Saturday 17th October at 10am.  **c. warning sign for cyclists at entrance of Sustrans track –** Cllr Graham would consider wording for a sign and inform the Clerk.  **d. Street naming and numbering –** NCC after having discussions with Royal Mail had asked if it would be acceptable to rename the properties in the Village Square to number 2-29 (consecutive) The Village. Members queried why an address change was necessary and if correct postcodes were used this could be avoided. The Clerk would copy Members into the correspondence received.  **e Request for noticeboard for Kirkwell Cottages –** It was agreed to request Mr Stewart to carry out some maintenance work on the Low Hauxley noticeboard. The Kirkwell noticeboard would not be pursued further at this stage.  **f. Untidy land report –** The Clerk was pursuing an update rom the enforcement officers but had only received out of office responses to date. Members requested the Clerk continue to pursue copying in County Councillor Arckless.  **g. Neighbourhood Planning –** Cllrs Appleby, Graham and Thomas; along with the Clerk, had prior to this meeting attended a presentation on Neighbourhood Planning by David English of NCC. A copy of the presentation would be forwarded to all Members and it was suggested that Members first consider the Northumberland Core Strategy in it’s next stage of consultation before deciding whether a Neighbourhood Plan was required. The process of creating a Neighbourhood plan would be both lengthy and expensive, although it was noted that funding could be available.  **h. Rotting tree by verge –** As the trees were currently in bloom, it was suggested that they may not be rotting, they would be checked in the Autumn.  **32. Standing item –**County Councillor Arckless had given his apologies.  **33. Finance:**  a) Financial Summary - documents circulated with agenda or available from the Clerk  b) Payments   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Cheque No** | **Creditor** | **Reason** | **Amount** | | **21.09.15** | 100575 | ADT | Newspage | £60.00 | | **21.09.15** | 100576 | E Brown | Wages/expenses | £174.19 | | **21.09.15** | 100577 | HMRC | PAYE | £42.20 | | **21.09.15** | 100578 | RBL | Wreath | £25.00 |   The payments for the month were agreed.  c) Receipts   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Ref** | **Debtor** | **Reason** | **Amount** | |  |  |  |  |  |   **34. Planning:**  a) To report on any planning decisions: 15/01897/VARYCO | Variation of conditions 2 (plans) of approved planning application 13/03763/FUL | Hauxley Nature Reserve Low Hauxley Morpeth Northumberland – Application granted.  b) Planning matters pending: None.  c) To consider any planning matters: None.  **35. Requested Agenda Items:**  Summons to meetings – Consent of Councillors: ‘Following the Local Government (Electronic Communications) (England) Order 2015 which came into force on 30th January 2015 I confirm that I give my consent for the Clerk and/or any Officers of Hauxley Parish Council to distribute the ‘summons to members’ (i.e. the agenda and papers) by email, as an alternative to posting hard-copy letters.’ Members agreed to electronic summons unanimously.  35.2: Transparency Requirements – As Parish Councils with an annual turnover were required to publish certain information electronically, the Clerk queried whether the Council would like a dedicated page on The Ambler website, the hard copy publication was already delivered to every household in the village. Members agreed at a cost of £150 per annum.  35.3: Caravan and Camping Club Certified site – It was agreed that a letter would be sent to the Club informing of the previous application and the general public feeling surrounding the application.  35.4: To consider a litter bin for High Hauxley; it was agreed to investigate a litter bin for the bend on Huaxley Lane. Cllrs Appleby and Thomas would look at the location further.  35.5: Maintenance of Allotment walkways – The Clerk advised members that owned the private allotments to declare interests. Members chose not to declare interests. Members agreed to leave this item to be pursued by Cllrs Callender and Graham.  35.6: Pylon cables over allotments – Cllr Graham informed that the caravan site and farmer are responsible as the land owners. He would take another look and bring the item back to the November meeting  **36. Correspondence Received**  36.1: Amble Town Council - Invitation to Service of Remembrance – It was agreed that Cllr Appleby would attend the service on behalf of the Parish Council.  36.2: NCC – Local Transport Plan Programme 2016/17 – Priorities were agreed by Members to be the following:   * Resurfacing of the public byway from 28/29 Hauxley Links, NE65 0JR to the slipway in Low Hauxley - this byway is on the Sutrans National cycle route and has not been maintained for years. It is full of potholes and is used by the majority of residents in the Village Square for vehicular access/egress, cyclists, mobility scooter users and walkers. * A repeat of request Ref 06735 - Request waiting and loading restrictions as appropriate (TRO) to stop parking between the former lifeboat station to past the slipway. This is to provide space for vehicles into the Low Hauxley Square * A repeat of request Ref 06172 - Reduce speed limit to 20MPH, Kirkwell Cottages and Low Hauxley   36.3: The Pensions Regulator – Auto enrolment – A staging date was set for February 2016. The Clerk would soon be attending a seminar and would provide further information at the November meeting of the Council  36.4: CANNY News July 2015 – this was received for information.  36.5: Northumberland Local Plan Core Strategy Publication and consultation on the Pre-Submission Draft – The Clerk reminded Members of the imminent consultation and the drop-in sessions dates throughout the consultation.  36.6: NALC E:news August 2015 – This was received for information.  36.7: Planning Training - Planning Protocols – Members were informed of the changes to planning protocol which would be implemented on 5th October.  36.8: NALC AGM 17 Oct 2015 – This was received for information.  36.9: CANNY News August 2015 – This was received for information.  36.10: A1 in Northumberland – This was received for information.  36.11: NALC E:news September 2015 – This was received for information  **37. Items for next agenda:**  37.1: Draft budget  38. **Date and time of next meeting:** The next meeting would take place on Monday 9th November 2015 at 6.30pm in the Village Hall, Low Hauxley.  The meeting closed at 8.30pm | Clerk✓  Graham  Clerk  Clerk  Clerk  Clerk  Clerk✓  Clerk  Appleby/Thomas  Callender/Graham  Graham  Appleby  Clerk  Clerk |
|  |  |