

# HAUXLEY PARISH COUNCIL

Clerk: Jade Reynolds  
14 Oswald Street  
Amble  
NE65 0EG  
Tel: 07786255649

To the Members of Hauxley Parish Council:

Dear Councillor

You are summoned to attend the AGM of Hauxley Parish Council in the Village Hall, Low Hauxley on Monday 14 May, **6.30pm**

Yours sincerely  
Jade Reynolds

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## AGENDA

- 1. Apologies for absence**  
To receive apologies for absence:
- 2. Election of Chairperson for 2018-2019**
  1. To elect a Chair
  2. To receive the Chair acceptance of declaration of office
- 3. Election of Vice Chairperson for 2018-2019**
  1. To elect a Vice Chair
  2. To receive the Vice Chair acceptance of declaration of office
- 4. Financial Signatories**  
To authorise Councillors to be signatories on behalf of the Parish Council, of whom a minimum of two are required to authorise all payments on behalf of Hauxley Parish Council.
- 5. Appointment of Insurer**  
To consider appointing an insurance provider for 2018-2019 – retrospectively Zurich.
- 6. Agreement to pay annual subscriptions**  
NALC  
SLCC
- 7. Dates and times of meetings from May 2018 – May 2019**
- 8. Annual Governance and Accountability return for 2017-2018**
  1. To consider and agree any actions arising from the report of the internal audit (copy attached).
  2. To approve the Annual Governance Statement, Section 1 (draft copy attached)
  3. To approve the draft annual accounts for 2017-2018, Section 2 (draft copy attached)
  4. To agree the notice of public rights as commencing on Monday 4<sup>th</sup> June ending Friday 13<sup>th</sup> July.
- 9. Declarations of Interest in items on the agenda**  
Members are requested to advise the council of any declarations of interest appertaining to the following agenda items.
- 10. Councillor Terry Clark**

**11. Public Questions (maximum of 15 minutes)**

In accordance with section 1(d-g) of the HPC Standing Orders, members of the public present may address the council at this point on the agenda. The council reserves the right to respond or debate the issue at a later date.

**12. To approve and confirm the minutes of the previous meeting**

**13. Matters arising from there**

**14. Finance:** documents to follow

1. Community account: End balance at 27 April 2018 £6398.89
2. Business saver account: End balance at 29 March 2018 £1848.27
3. Financial Summary
4. Payments:

Date	Cheque No.	Creditor	Reason	Amount
14.05.18	100656	J Reynolds	Wages	£283.12
14.05.18	100657	ADT	Ambler	£60.00
14.05.18	100658	P Basnett	Audit	£108

5. Receipts

Date	Ref	Debtor	Reason	Amount
11.4.18	3825938	NCC	Precept	£2000

**15. Agenda Items**

- \* Budget Allocation for 2018-2019
- \* Review of electronic diary list
- \* Northumberland Day 2018

**16. Any Other Business**

**17. Date and time of next meeting**

Monday 9<sup>th</sup> July 2018 at 6:30pm