

HAUXLEY PARISH COUNCIL

Clerk: Jade Reynolds
14 Oswald Street
Amble
NE65 0EG
Tel: 07786255649

To the Members of Hauxley Parish Council:

Dear Councillor

You are summoned to attend the AGM of Hauxley Parish Council in the Village Hall, Low Hauxley on Monday 13 May, **6.30pm**

Yours sincerely
Jade Reynolds

AGENDA

- 1. Apologies for absence**
To receive apologies for absence:
- 2. Election of Chairperson for 2019-2020**
 1. To elect a Chair
 2. To receive the Chair acceptance of declaration of office
- 3. Election of Vice Chairperson for 2019-2020**
 1. To elect a Vice Chair
 2. To receive the Vice Chair acceptance of declaration of office
- 4. Financial Signatories**
To authorise Councillors to be signatories on behalf of the Parish Council, of whom a minimum of two are required to authorise all payments on behalf of Hauxley Parish Council.
- 5. Appointment of Insurer**
To consider appointing an insurance provider for 2019-2020 – retrospectively Zurich.
- 6. Agreement to pay annual subscriptions**
NALC
SLCC
- 7. Dates and times of meetings from May 2019 – May 2020**
- 8. Annual Governance and Accountability return for 2018-2019**
 1. To consider and agree any actions arising from the report of the internal audit (copy attached).
 2. To approve the Annual Governance Statement, Section 1 (draft copy attached)
 3. To approve the draft annual accounts for 2018-2019, Section 2 (draft copy attached)
- 9. Declarations of Interest in items on the agenda**
Members are requested to advise the council of any declarations of interest appertaining to the following agenda items.

10. Public Questions (maximum of 15 minutes)

In accordance with section 1(d-g) of the HPC Standing Orders, members of the public present may address the council at this point on the agenda. The council reserves the right to respond or debate the issue at a later date.

11. To approve and confirm the minutes of the previous meeting

12. Matters arising from there

13. Finance: documents to follow

1. Community account: End balance at 29 April 2019 £6824.52
2. Business saver account: End balance at 29 April 2019 £1851.95
3. Financial Summary
4. Payments:

Date	Cheque No.	Creditor	Reason	Amount (£)
09/05/19	100677	J Reynolds	Wages	247.33
09/05/19	100678	ADT	Ambler	60
09/05/19	100679	Peter Basnett	Audit	95
09/05/19	100680	Village Hall	Rent	120
09/05/19	100681	Broxap Ltd	Bins	791.88

5. Receipts

Date	Ref	Debtor	Reason	Amount
11.4.19	4139420	NCC	Precept	£2000

15. Agenda Items

- * **Budget Allocation for 2018-2019**
- * **Gardening**

16. Any Other Business

17. Date and time of next meeting

Monday 8th July 2019 at 6:30pm (to be confirmed)