

Minutes of Hauxley Parish Council AGM held at Hauxley Village Hall on Monday 13 May 2019

Present: Cllrs R Callender (Chair), I Thomas, W Appleby, P Nichols

The Parish Clerk in attendance, Jade Reynolds

Three members of the public were present.

Action

1. Apologies for Absence

Cllr K Graham, Cllr D Howell

2. Election of Chairperson for 2018-19

Councillor Callender was re-elected as Chairperson; this was proposed by Councillor Thomas and seconded by Councillor Appleby.

3. Election of Vice Chairperson for 2018-19

Councillor Nichols was elected as Vice Chair; this was proposed by Councillor Callender and seconded by Councillor Thomas.

4. Financial Signatories

It was agreed that Cllr Nichols and Cllr Howell would be added as financial signatories. Cllr Callender will approach the bank.

**Cllr
Callender**

5. Appointment of Insurer

It was agreed to remain with the current insurer, Zurich.

6. Agreement to pay annual subscriptions

It was agreed to continue to subscribe to NALC.

7. Dates and times of meetings from May 2019 – May 2020

The dates and times of meetings for the next year are as follows:

1st July @ 6:30pm

9th September @ 6:30pm

11th November @ 6:30pm

13th January @ 6:30pm

9th March @ 6:30pm

11th May @ 6:30pm

8. Annual Governance and Accountability return for 2018-2019

1. Actions required from the internal audit

- To have an up to date risk assessment

Clerk

Signed.....Chair

2. To approve the Annual Governance Statement

The Annual Governance Statement was approved.

3. To approve the Draft Annual Accounts for 2018-2019

The draft annual accounts were agreed.

9. Declarations of Interest in items on the agenda

There were no declarations of interest.

10. Public Questions

Mr and Mrs Hay raised concerns about the state of the pathways to the allotments. It was agreed that the Parish would meet the costs of clearing the pathways and would get quotes for the maintenance of the pathways. Cllr Callender will arrange a site meeting with the gardeners (Staintons) and Mr and Mrs Hay to get a clearer idea of the work required.

**Cllr
Callender**

11. To approve and confirm the minutes of the last meeting

The previous minutes were agreed.

12. Matters arising from the minutes of the previous meeting

There were no matters arising.

Signed.....Chair

13. Finance

The accounts were seen by the meeting and there were no matters arising.

14. Agenda Items

- **Budget Allocation for 2019-2020**

It was agreed to discuss the budget allocation at the next meeting when we have quotes for the allotment pathways.

15. Any other business

- **Christmas Tree**

The clerk will contact Togston Parish Council to enquire where they get their Christmas tree from and who they use to put the lights on, and what the approximate costs are.

Clerk

- **Sign for the Fairways**

The clerk will make enquiries to find out how to replace the rusty street sign for the Fairways.

Clerk

- **Highways Agency**

The Clerk will contact the Highways Agency with regards to the resurfacing of footpaths in High Hauxley and also the overgrown trees and bushes towards the junction at the end of Hauxley Lane leading to the A1068.

Clerk

- **Bridleway at Low Hauxley**

Sustrans are looking into the safety of the path. As the Bridleway belongs to the Caravan Park Cllr Callender and Cllr Appleby will visit the owners of the Caravan park to discuss this and the slipway.

**Cllrs
Callender
&
Appleby**

16. Date and time of next meeting

Monday 1st July at 6:30pm

Signed.....Chair